Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BANGABASI COLLEGE**
Name of the head of the Institution	**Dr. Subrata Sankar Bagchi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03323500273**
Mobile no.	**9830661908**
Registered Email	**bangabasi1887@gmail.com**
Alternate Email	**iqac@bangabasi.org**
Address	**19, Rajkumar Chakraborty Sarani**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700009**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Gopal Chandra Mandal**
Phone no/Alternate Phone no.	**03323500273**
Mobile no.	**9830661908**
Registered Email	**bangabasi1887@gmail.com**
Alternate Email	**iqac@bangabasi.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.bangabasi.ac.in/single.php?pid=63dc7ed1010d3c3b8269faf0ba7491d4

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bangabasi.ac.in/single.php?pid=45fbc6d3e05ebd93369ce542e8f2322d

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B++**	**2.77**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**03-May-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation of 1st year UG students	**19-Aug-2019** **2**	**55**
Orientation of 1st year	**11-Sep-2018**	**25**

PG students	2	
Feedback from Stakeholders	08-Jan-2019 3	75
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* Successful implementation of CBCS system for all the UG and PG B.A, B.Sc. and B.Com. courses of the college for the first time under the University of Calcutta from July'2018.

* Organizing the biyearly award ceremony for distributing medals and certificates to the highest scorers of all the departments in the University Final Examination 2016 and 2017

* Organizing two Awareness Workshops in the college on the newly introduced CBCS system.

* Managing to provide wide access to internet facility for students and faculty members to inculcate online learning management resources.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prepare a new academic calendar for the college.	A new academic calendar for the college was prepared
Expansion of IT infrastructure by procuring more computers for the computer laboratory.	It is already done in different departments.
To arrange for the purchase from RUSA grant after getting it & also to seek requisition for books and instruments from all the departments.	The procedure for the purchase from RUSA grant was initiated & the requisition for books and instruments from all the departments were collected.
To upload AISHE Data within the stipulated time limit i.e., by 28.02.2019.	The AISHE Data was uploaded within the stipulated time limit.
Extension of physical infrastructure by construction of classrooms and laboratories to offer better teaching learning facility	Work is under progress.
[View File]	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	12-May-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	07-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institution has a management information system. Computerization of services is in practice in the

administrative office, accounts office and the library and examination system. Informations are easily available from websites. Services like the admission process, students' personal data, examination process, fees, students' results, staff salary and other details are computerized. Management Information System developed by the College includes: i. Accounts: The College accounts are fully computerized. All the financial transactions are digitally preserved along with accounts of fees, and salaries. ii. Library: The College library is fully computerized. Day to day operations of the Library is managed by INFLIBNET/NLIST / WEBOPAC and free WiFi through which there is an easy access to e – resources and e – journals. iii. College admission: The application forms for the admission are filed online and registration fees for admission can be submitted via the web portal. Admission results including the list of students with all their academic details are kept in digitized form. iv. Examination system: The department of the Controller of Examination is fully computerized. All examination related data and results are kept in the digitized form. The declaration of results is also online for admissions and exams. Reports or needed information can be generated or procured whenever necessary. The IQAC office and departments are also computerized. In every academic year College publishes the "Bangabasi Academic Journal" enriched with different research papers and current topics.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to the University of Calcutta and hence the UG syllabus is constituted and governed by the University with a few teachers of the college as members in the Board of Studies in various subjects taught in this college. The academic calendar is made in accordance with the affiliated University and is displayed in the website before commencement of admission each year. Every department has the space to intervene to enhance and enrich the learning and learning outcomes – research and knowledge – through the

curriculum. Departments organize field trips and visits for hands-on training, organize Seminars, Conferences, Workshops, Symposia, Student Paper Presentations and Projects to supplement and complement the prescribed curriculum in tangential ways. The curriculum is further documented and effectively delivered by the use of ICT tools and e-resources by the faculty. The Research activities of the College are important interventions in the Teaching-Learning process. The essential components of the curriculum include acquisition of related skills, handling technology and application-based testing to consolidate theoretical learning. Cameras, laptops, recording equipments and other ICT tools and e-resources are made available to the students to enable them to undertake their curricular tasks. The committees of the College organize the orientations for the students to help them make informed choice on the Options to be offered in the projected semester. The Options chosen by the students determine the number of class sections. On the basis of the information provided by the committees, the College estimates the workload of each department and the teacher requirement for the projected semester, in accordance with the rules of the University of Calcutta. The respective committee prepares the Time Table based on the precise calculations, as per the rules of the University, uploads this information on the College Website and displays room-wise Time Table, at least one week before the commencement of the new semester. After opening the semester, the Academic Calendar and the Schedule for submission of Internal Assessment Data are issued by the College. Departments organize their academic tasks and activities accordingly. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BNGA,ENGA,HISA,PHIA,PLSA,SANA,SOCA,GEOA,PSYA,EDCG	01/07/2018
BSc	ANTA,BOTA,CEMA,CMSA,ECOA,MTMA,PHSA,ZOOA,GEOA,PSYA	01/07/2018
BCom	HONOURS & GENERAL	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Social Cultural Anthropology (Hons) at North Bengal	24
BSc	Geomorphology (Hons) at Birbhum	24
BSc	Social Cultural Anthropology (Gen) at Gourdah, 24 pgs	45
BSc	Ranathambor & Bharatpur National Park (Zoology, Hons)	32
MSc	Bor National Park (Zoology, PG)	22
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has several formal mechanisms to obtain feedback from different stakeholders. 1. Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal via official email in the public domain. 2. The College has designed a Student Feedback Form to be duly filled by the students as an assessment of the teaching program and College infrastructure. 3. Student feedback is also received through Student-Faculty Committee Meetings and classroom interactions. 4. Feedback received from students is evaluated by individual teachers and department committees and used to leverage pedagogy and curriculum enrichment. 5. There is a Suggestion Box outside the Principal's Office for use by the students to express any grievance or complaint. The Box is opened every week by the College Administration under the supervision of the Principal. 6. At the end of each academic session, the Principal convenes an Academic Administrative Audit with teachers to discuss academic planning and devise and/or revise pedagogical strategies based on the faculty's experience and feedback. 7. The Staff Council

Meeting on the opening day of the session recapitulates the decision for implementation of new pedagogic strategies and programs. 8. These mechanisms help to decide the options or new programs that the College may offer and for planning other curriculum enrichment extension activities. 9. Feedback from the alumnae is obtained through alumnae interactions organized by different departments. 10. Feedback from the parents and their interaction with the College Administration and the Principal is organized on Orientation Days for College. Parents are also invited to interact with the faculty on College Annual Day and during College Admissions. 11. Different departments organize interactive sessions with the Parents. 12. These practices have been appreciated by the parents and created a bond between the parents and the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Zoology	20	351	20
BA	Bengali (Hons)	91	1480	82
BA	English (Hons)	115	3260	85
BA	History (Hons)	67	1655	56
BA	Philosophy (Hons)	67	602	20
BA	Political Science (Hons)	67	1605	45
BA	Psychology (Hons)	28	613	23
BA	Sanskrit (Hons)	67	370	26
BA	Sociology (Hons)	28	855	18
BA	Geography (Hons)	17	820	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1961	20	77	11	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
77	70	15	5	1	15

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the academic, personal and psycho-social support, professional and career counseling and other services. Academic counseling is available for all students. The new entrants are mentored at the time of Orientation. In addition, Tutorial Classes and Students- meet are important forums that facilitate one-to-one interaction between the mentor-mentee. In the Tutorial Classes, the teachers meet smaller groups of students to help them in resolving their curricular and other academic needs. In these classes, the students can discuss their academic and discipline related problems without any hesitation. Tutorial Classes are significantly valuable for slow learners. The students - meet strengthens mentor-mentee relationship and facilitates open and free discussion on academic matters related to College infrastructure and facilities, library, organizing seminars or conferences, educational field trips or any other curricular and co-curricular issues. The faculty mentors the students in writing research projects and presentations for conferences within and outside the College. More importantly, the faculty mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests. Students of all Department Academic Societies are mentored by their teachers to organize, interact and lead the Society. Similarly Extension Activities like NSS, NCC, Community Outreach Programs, Extra-Curricular Activities and Students Union have faculty mentors who advise and guide the students in organizational and leadership qualities and building peer rapport and interaction within these societies. Professional Counseling is provided by invited Counselor for personal and psycho-social support of the students. Issues of socialization arise in all categories of students, including students with disabilities and these are handled by the mentor from the faculty. In addition to mentoring by their respective teachers, the students are counseled and mentored on different career options by Career Guidance and Placement Cell of the College. It organizes employability skill workshops such as communication skills, self-presentation especially during interviews, resume writing, soft skills etc. and pre-placement workshops and seminars by industry representatives and higher education experts to create awareness among students about higher education and other job opportunities. This cell also organizes Job Fairs to facilitate students into seeking careers and other opportunities. Equal Opportunity Cell and Enabling Unit of the College is an important body that mentors the differently-abled students. It organizes workshops and training programs for them to provide psychological support and career counseling. Computer skill development programs are held regularly for the benefit of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2038	77	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
82	77	5	7	48

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Part-II	Year	28/05/2018	07/12/2018
BSc	Part-II	Year	06/06/2018	14/12/2018
BA	Part-II	Year	06/06/2018	14/12/2018
BCom	Part-I	Year	09/08/2018	05/12/2018
BSc	Part-I	Year	09/08/2018	30/11/2018
BA	Part-I	Year	09/08/2018	30/11/2018
BCom	Part-III	Year	24/04/2018	05/07/2018
BSc	Part-III	Year	19/04/2018	29/06/2018
BA	Part-III	Year	19/04/2018	29/06/2018
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College, an affiliated College of the University of Calcutta, is obliged to implement all directives of the University regarding continuous internal evaluation. These include the system of Internal Evaluation of Papers on Skill Enhancement Course, and Internal Assessment in all Disciplines for all Papers, which have the provision of 20 marks per paper in each program out of which 10 is for Attendance. Despite the several problems that some of the students faced with regard to Wi-Fi or internet connection or not having Laptops, especially for students of rural area the submission of assignments was almost 100. The authority takes measure on the Up-gradation of the central library, Internal evaluations like class test, mid-term test, College test and remedial classes of the students. The schedule for Class Tests/Assignments is notified to the students in advance and uploaded on the respective department portals of the College Website. The Principal through the Academic Sub-Committee of the College monitors the effective implementation of the schedule. Each department verifies the internal assessment data of the students before its display. Discrepancies or grievances of the students, if any, are assessed and resolved by the respective cell of the College. The Academic Sub - Committee of the College inspires teachers to organize interdisciplinary classes. For example, Faculty of Physics takes classes in Chemistry department.The College has a system of Student Feedback, which facilitates effective implementation of evaluation processes. IQAC carries out academic audit of each faculty member at the end of every session. Ensuring transparency, the system of evaluation is effectively implemented.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the College is an affiliated College of the University of Calcutta, the Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College and followed in letter and spirit. The College carried out the instructions of the University. In accordance with the directives of the University Practical Exams

were conducted in out centres. While the College follows the norms laid down by the University, it is free to supplement them to ensure academic standards and transparency. Stakeholders are informed about all the norms and directives received from the University through the College Prospectus that contains all the information on Academic Calendar and Conduct of Examinations. Rules and regulations regarding examinations and academic calendar are further explained at the Orientation Program organized by the College for the new entrants. Yet another forum for transmitting information on these matters is Student Faculty Meeting held before the commencement of the Academic year. All directions received from the University regarding Academic Calendar and Conduct of Examinations is communicated to the Faculty through Group Email and is also uploaded on the College Website and College Notice Boards. The directives of the University pertaining to these are informed and discussed by the Principal in the Staff Council. The Internal Assessment Data is uploaded on the Student Information System on the College Website for verification by the students. It is sent to the University only after each student signs it and verifies it. As instructed by the university from time to time MCQ assessment, Home assignment and Online assignments are introduced.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.bangabasi.ac.in/single.php?pid=45fbc6d3e05ebd93369ce542e8f2322d

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	BENGALI	52	38	73.07
ENGA	BA	ENGLISH	29	22	75.86
HISA	BA	HISTORY	17	10	58.82
PHIA	BA	PHILOSOPHY	6	5	83.33
PLSA	BA	POLITICAL SCIENCE	12	11	91.66
SANA	BA	SANSKRIT	4	3	75.00
SOCA	BA	SOCIOLOGY	4	4	100.00
ANTA	BSc	ANTHROPOLOGY	17	17	100.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

	agency	sanctioned	during the year
	No Data Entered/Not Applicable !!!		
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	**Nill**	**Nill**	**Nill**	**Nill**
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NA		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	**Nill**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Psychology, Zoology, Anthropology**	**1**	**4.1**
International	**Chemistry, Botany, Anthropology**	**5**	**4.3**
[View File]()			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	**Nill**
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	2	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	Nill	Nill	Nill

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	Nill	Nill	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	Nill	Nill	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nill	Nill	Nill

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9013000	11037137

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Nill
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

INFLIBNET/N-LIST and WEB-OPAC KOHA	Partially	17.05.07.000	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21758	5822878	56	85878	21814	5908756
Reference Books	4710	1005690	38	13164	4748	1018854
Journals	33	63715	3	7650	36	71365
Digital Database	1	5900	0	Nill	1	5900
CD & Video	57	2199	0	0	57	2199

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	195	33	110	24	0	9	18	50	0
Added	0	0	0	0	0	0	0	0	0
Total	195	33	110	24	0	9	18	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1000 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

	facilities		facilites
9013000	11037137	610000	11234888

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

?With a futuristic view of nurturing quality students, Bethune College provides the best possible infrastructural support to the stakeholders. Grants received from the Government of West Bengal, RUSA and DST-FIST has been utilized for campus up-gradation, maintenance as well as procurement of equipments, books and journals and e-resources. ?Several committees comprising of teaching and nonteaching staff are deployed for maintenance of the physical, academic and support facilities at the best. ?Multi Facility Centres for Arts and Science were set up to facilitate higher studies and research activities among students. ?The DST-FIST sponsored Multi-facility Centre for Science incorporates cutting edge instrumental facilities for research both at doctoral and postgraduate levels in Zoology. ?The College library has subscribed to INFLIBNET/N-LIST / WEB-OPAC and free Wi-Fi through which there is an easy access to e – resources and e – journals. ?Publishing the Journal Bangabasi Academic Journal (Vol.16 Vol.17) Steps are taken by editorial board of the journal for collecting the articles from the teachers ?Steps are taken to Expedite the promotion cases under CAS of 14 deserving candidates. ?The College has established a Campus Monitoring Team to organize a Green Audit to make the campus eco-friendly. ?The "Equal Opportunity Cell" of our College is working to sensitize the staff and students on issues like gender, inclusion and environment etc. CCTV cameras are installed in various locations of the College so as to assure a safe campus for the women. ?The College has an anti?ragging cell which has initiated programs against ragging and the need of inclusion in education. ?High speed (100 mbps) internet facilities with Wi-Fi Connections are provided which enable students to use laptops anywhere in the campus. ?The College has already introduced an online self-assessment system for the Teachers and also an online platform for feedback from students, teachers and other stakeholders of the College. ?The College is now providing the students to upgrade themselves through NPTEL (National Programme on Technology Enhanced Learning) of which our Institution is a partner.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Health Home	85	72000
Financial Support from Other Sources			
a) National	NA	Nill	Nill
b)International	NA	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counseling Related orientation, workshop, seminar and preselection drive	250	Nill	32	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
TCS Business Processing Services	49	9	NA	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	Nill	B.A (Hons), B. Sc(Hons) B.Com(Hons)	ALL DEPARTMENTS	CU, JU, RBU, WBSU BESU, Presidency University, Amity University , IISC, IIT and others	M.A, M.Sc, B.E.d, M.B.A, Nursing, Hotel Management

| 2019 | Nill | B.A (Hons), B. Sc(Hons) B.Com(Hons) | ALL DEPARTMENTS | CU, JU, RBU, WBSU BESU, Presidency University, Amity University , IISC, IIT and others | M.A, M.Sc, B.E.d, M.B.A, Nursing, Hotel Management |

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institutional	150
Cultural	Institutional	45
Debate	Inter College	10
Extempore	Inter College	12

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a dynamic Student Council and Student Representatives that serve on different Committees of the College. The Student Council is an elected body, governed by a constitution that defines its functions and role. The College Student Council in consultation with its Faculty Advisor and Faculty Advisory Committee organizes major events in the College, such as, Orientation Day for the New Entrants in the beginning of the Academic Session, Founder's Day, Annual Public Lecture, National Events like, Republic Day, Independence Day, Gandhi Jayanti etc. The Student Representatives in consultation with their respective Faculty Advisors organize activities through different societies, namely, health camps, educational awareness camps, eye check up camp, blood donation camp, plantation programme annual cultural meet of the students. Student Representatives also help to organize co-curricular and extension activities on platforms like Discussion Forum, ECO Club, Enabling Unit and Equal Opportunity Cell, Gender Sensitization and Women's Development Cell. Sports, NSS and NCC Units of the College have a separate Student Executive and a large body of Student Volunteers. The Editorial Boards of the Academic

Societies launched their Magazines and Journals online. It may be mentioned that each Department has its own Academic Society with a duly elected Student Executive that along with the Faculty Advisors organizes Seminars, Conferences, Symposia, Intra-College/Inter-College Student Paper Presentations, Academic Field Trips and Annual Academic Society Fests. Each Department Academic Society has a Student Editorial Board that brings out Annual Magazine/Journal/News letter for its Society. The Science Society held several of its activities like Quiz Student engagement is remarkable in Community Outreach Programs that adds significantly to the fulfillment of the College's vision of Institutional Social Responsibility. The Student Council and Student Representatives function as a conduit for the administration. They organize Student General Assemblies and Student General Body Meetings that serve as a forum for interaction with College authorities. The Student Council and Student Representatives are members on several Administrative Committees, such as, Student-Faculty Committees, Admission Counseling Committee, Sports Admission Committee, Founder's Day Committee, College Magazine Committee, Website Committee, Internal Complaints Committee as per UGC Regulations, 2015 for prevention, prohibition and Redressal of sexual harassment of women employees and students in higher education institutions and Grievance Redressal Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1. History of the Alumni Association : The registered Alumni Association of Bangabasi College was formed during late 1950s under the active initiative of the then Principal Prasanta Kumar Bose and it became an open platform for the former students, teachers and non-teaching staff to meet their beloved mates and exchange views on several aspects related to the development of this institution. Within a short while since its inception, the strength of members of the Alumni Association gained momentum and their presence could be felt not only in academic discussions but also at the college ground at Kolkata Maidan where the Association often organized sports meet among its members. The Association also used to organize cultural functions and special lectures by eminent personalities. However, the heyday of the Association could not last for a long period because of some financial and administrative crises. In fact, the functioning of the Association came to a halt during 1969-70. After a long gap of about 30 years, some former teachers and students of Bangabasi College took fresh initiatives for the revival of the Alumni Association, and it is due to their earnest and sincere efforts that the current Association started functioning since July 2003, and i t became a registered body since March 2007. At present there are about 200 life-members of this Association and they are working hard for the cause of Bangabasi College. The Alumni Association maintains its own website. 2. The aim of this very vibrant and jubilant association has always been extending all sorts of support as would be required by the college authority and further organizing different philanthropic and social service activities. Among the programmes undertaken by the Association, the most noteworthy is the financial support to the poor meritorious students of the College to clear their University Examination fees. So far, a whole lot of poor students of B.A, B.Sc. and B.Com who have appeared for Part-I/II/III examination of Calcutta University have received this financial support. 3. In addition, the Association provides cash prizes and medals to the students who score highest marks in their Part-I/II/III (Hons.) Examinations The Ramala Ghosh Memorial Prize is given to the Honours students of B.A, B.Sc. and B.Com streams of the college who secure highest marks in their Part-III examination among all the candidates of all streams in any particular year. This endowment fund, amounting Rupees Seventy Five Thousand, has been contributed by the honorable vice-President of the Association, Sri Ashok Kumar Ghosh. 4. Since

2014, another such endowment fund of Rupees One Lakh has been donated by Dr. Atreyi Maitra, former Associate Professor and Head of the Department of History, Bangabasi College. This fund is used for encouraging the Honours students of B.A, B.Sc. B.Com., who has scored highest marks among all the candidates appearing for either Part-I or Part- II honours examination from the College. 5. Since a substantial part of the students of the College come from families with poor economic background, all these financial supports

5.4.2 – No. of enrolled Alumni:

221

5.4.3 – Alumni contribution during the year (in Rupees) :

52000

5.4.4 – Meetings/activities organized by Alumni Association :

8

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has an aim to inculcate love for knowledge and provide holistic education to all the students coming from every stratum of the society, so that all of them develop into complete individuals in future who will contribute towards developing a new society tomorrow. The institution strives to eradicate all elements of social obscurantism in relation to caste or gender bias. The goal is to create a conducive atmosphere to attract a pool of meritorious students from the economically backward and deprived sections, girl students and family of first-generation learners in academic domain, locate them and provide them with possible support and progress them towards better sustenance. There are different sub-committees comprising representatives from the different sections of the college, teaching and non-teaching staff and students, to look after and manage important administrative activities of the college. Teachers play the most significant role in an educational institution and the society as well. Teachers try to infuse knowledge gathered through the experience of teaching to the students that can help them to strengthen, grow and emerge as intellectual individual personalities with deep sense of humanism. The objective is to achieve self accountability of the teachers in discharging their duties to the institutions, students and to the society in general.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Student admission process is very transparent and fully Online. A computer assisted merit list is generated. Then after counseling students are admitted.
Industry Interaction / Collaboration	The institution has a Placement cell. The career counseling cell arranges

	interactive sessions with various companies and arranges for the companies to hold interviews for our students. Some industries visit the college for campus interview. Some students have got jobs in these institutions. The following organizations were helping the Institute with placement services during the last four years •TATA Consultancy Services (T.C.S). •Wipro•HCL •Infosys•ICICI bank On recommendation of IQAC certain students got chance to face the campus interview before TCS and ICICI bank and total 22 students got placement in 2018-19 session
Human Resource Management	1. Creating conducive work environment where people work with cooperation, honour and dignity, empowerment, exchange of opinion, participation, welfare measures and encouragement for good works. 2. Holding frequent meeting of teachers, including all faculties and non teaching staff in different committee and activity centers, participation of faculties, non teaching staff and students in management bodies, cordial relationship with the students union. 3.Training to faculty encouraged for the use of ICT.
Library, ICT and Physical Infrastructure / Instrumentation	•?The College library has subscribed to INFLIBNET/N-LIST/ OPAC through which there is an easy access to e – resources and e – journals. •?High speed internet (50mbps) facility, desktops/laptops, printers, scanners, projectors for each academic departments and also for office works are available.
Research and Development	•?Disbursing seed money from the Institutional Research Fund. •?Speedy processing of application for funding from different funding agencies. •?Autonomy to the principal investigator. •?Adequate infrastructure and human resources. •?Time-off, reduced teaching load, special leave etc. to teachers in terms of technology and information needs. •Facilitate timely auditing and submission of Utilization Certificate to the funding authorities.
Examination and Evaluation	1. As instructed by the university from time to time 2. MCQ assessment

	introduced 3. Home assignment introduced 4. Online assessment introduced
Teaching and Learning	•?IQAC encourages faculty to use innovative methods of teaching through ICT by arranging for Smart Classrooms, audio-visual aids, wi-fi internet, modern Laboratory equipments etc. •?The authority takes measure on the Up-gradation of the central library, Internal evaluations like class test, mid-term test, College test and remedial classes of the students •?The Research committee intimates the teachers about various Research schemes under Major/Minor Research Project (MRP), and motivates them in applying for the same. •?It also inspires teachers to organize interdisciplinary classes. For example, faculty of Chemistry takes classes in Botany Department, Faculty of Physics takes classes in Chemistry department, etc. •It delivers towards the holistic development of the students. It collects feedback from students and stake holders on the classroom teaching and communicates it to concerned faculty. •IQAC carries out academic audit of each faculty member at the end of every session.
Curriculum Development	As University itself revises / updates Syllabi, college has no scope to update it.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	• Accounting Software for all financial data and management of accounting records. • Grants from UGC received and booking expenditure thereon. • Expenditure, Advance Transfer Module. • Online Procurement of Goods and Services.
Student Admission and Support	• Student Information System which collects all data related to Student Life Cycle, Enrolment including Admission and Fees. • Dedicated Student Fee Portal for College Fee, Examination Fee etc. •Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment Component of Final Examination. • Electronic Student Feedback. • Online Grievance and Complaints. • Online Verification of

	Student Record.
Examination	• Online Examination Form. •Dedicated Student Fee Portal for Examination Fee. •Organizing Teacher Data Base for Examination Work • Facilitating Online correction of Papers. .
Planning and Development	• Bilingual College Website (English/Bengali). • Dedicated domain for governance heads like Budget, Leave, Events, Internal Assessment, Conferences, • Library Management – INFLIBNET/N-LIST / WEB-OPAC • Online submission of Leave Application and sanction thereof. • Social Media Updates by Social Media Champion.
Administration	• Dedicated domain ID for all employees. • Email facility. •Online / Provisional Certificate. • Online RTI Return Filing. •Live Streaming Infrastructure and Facility through LAN. • Online database including Online Registration.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	19/11/2018	18/12/2018	28

Orientation Programme	1	04/09/2018	01/10/2018	25
Refresher Course	1	02/01/2019	22/01/2019	20
Refresher Course	1	01/11/2018	26/11/2018	24

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
•Pension • Gratuity •P.F. Loan • Staff Recreation	•Pension • Gratuity • P.F. Loan •?Supply of dresses to Gr. D staffs, Aprons for Laboratory attendants •?Staff recreation •?Health insurance.	• Arrangement for Annual Cultural Meet • Rakhi-bandhan programme • Holi-utsob • Educational trip is arranged in every year • Prize Distribution ceremony • Facilitating with a Gymnasium and indoor games in the boys and girls common rooms •?Accidental benefit and health insurance.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits regularly. Audit is conducted by the Auditor appointed by the Governing Body of the College.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

159900

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	S. PATODIA ASSOCIATES	No	Nill

| Administrative | Nill | NA | Nill | Nill |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Principal is accessible to the Parents for any discussion and feedback. • The parents of the new entrants are invited for interaction with the Principal and the Administration on Orientation Days for College. This has been appreciated by the Parents and has created a bond between the parents and the institution. • On occasions like College Annual Day and Admissions, the College organizes Open House for interaction between Parents and Faculty.

6.5.3 – Development programmes for support staff (at least three)

i. Technical Staff is encouraged to attend Training for Technical Development under University Scheme and Programs. ii. The Administrative and Accounts Support Staff are facilitated by the College to undergo Trainings and Specialized Courses at the University Level. iii. The Library Staff is encouraged to attend Training Programs at the University Level or any other organization. iv) They are also encouraged to participate in research activities, present papers and attend Refresher Courses and/or Orientation Courses.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Expansion of Academic Infrastructure and Curriculum Expansion (i) Construction of Block for Academic and Extension Activities with Dry and Wet Lab, Lecture Halls, Research Rooms, Rooms dedicated to Student Societies, Seminar/Conference Spaces, Library Extension with Reading Hall and Property Counter. (ii) Introduction of New B.Sc. (Hons) Courses -Statistics. (iii) Augmentation of Water Harvesting System, 2. Strengthened and Consolidated the Research Environment and Scientific Temper of the College (i) Established Research Instrumental and Learning Resource Centre, 3. Revamped Career Guidance and Placement Cell. (i) This Cell was made proactive for Placements in different companies. Several of our students are placed in different Companies. Some of the companies visit the College for Campus Placement. (ii) With the increased networking and interaction by the Cell, the students have greater access to Off-Campus Recruitment Drives and many of them have benefited and secured placements through it. (iii) Career opportunity and employability enhancement skill training workshops are organized for students. (iv) Many of our students have benefited and secured jobs in both government and private sector.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Strengthened the initiatives of Career Guidance and Placement	10/06/2018	10/06/2018	13/06/2018	325

2018	Mental Health Awareness Program	12/05/2018	12/05/2018	12/05/2018	170
2018	Research oriented Summer projects, workshops, field studies and visits to Research-Labs.	10/04/2018	10/04/2018	20/05/2018	125
2018	TALLY learning programme	21/06/2018	21/06/2018	20/07/2018	134
2018	NPTEL-Program	17/07/2018	17/07/2018	17/11/2018	58
2018	Publishing the Bangabasi Academic Journal	11/06/2018	11/06/2018	30/03/2019	35
2018	Expedite the promotion cases under CAS	23/06/2018	23/06/2018	22/09/2018	15
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization and Sexual Harassment organized by Women's Development Cell of the College	16/07/2018	17/07/2018	65	20
Talk Session-Internal Complaints	05/12/2018	05/12/2018	43	23

Committee and its Role in relation to Sexual Harassment				
Student Paper Presentation - Body, Gender in Perspectives of Feminist Philosophy.	08/01/2018	09/01/2018	35	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
On a five-year plan of the College that emphasizes on the value and significance of environment continues to encourage the awareness and practices of sustainable development within a holistic vision of the environment and its relation to society. Environmental Consciousness and sustainability is a core agenda of the College. It is our heritage campus which serves as a laboratory for both observation and practices. It is committed to the optimization of its available material and human resources and inculcation of a life-style that promotes conservation of energy and other natural resources. The College conducts Green Audit of its campus and its facilities. An important step towards Waste Management was taken by the College Recycle projects were revamped during the year to educate on waste segregation at source and dedicated repositories were installed for waste collection. A vending machines and incinerators are a significant addition on the campus. The College optimizes its water usage and practices water management through waste water recycling and rain-water harvesting. The College has taken a major step towards alternative energy by harnessing solar energy, a major renewable energy resource.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	6
Braille Software/facilities	No	Nill
Rest Rooms	Yes	22
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

advantages and disadvantages	and contribute to local community					

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/08/2018	The College Prospectus is a code of conduct for various stakeholders. It is published annually, a few months in advance of the Admission of the new students. It lays down the vision and mission of the College to educate, enable and empower young women and prescribes adherence to human values, such as, diversity integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values of citizenship. It prescribes Professional Ethics through insistence upon rules and regulations and ordinances that are necessary for maintaining the College Discipline and its Best Practices.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Audit of the Campus and its facilities. 2. Energy Conservation, Use of Renewable Energy Resources and harnessing Solar Energy 3. Waste Management 4. Water Management –Rain-Water Harvesting. 5. The campus has already been declared as a tobacco free zone and we are gearing towards making it cent per cent plastic free zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

* Help Line: A toll-free helpline has been installed to cater the need of the

students and other stake holders of the college so that they can get relevant information from the college, free of cost. • SMS gateway: It has been introduced to keep in touch with the students. The necessary information is sent to them through this service. Teaching and non teaching staff also get SMS alert for various administrative work and college schedule. • Feedback Mechanism: The Colleges has developed a feedback mechanism on an online as well as offline basis. The feedback from the students is obtained teacher-wise and course-wise. The model questionnaire issued by the NAAC is used as a model to prepare the feedback form for this purpose. IQAC analyses these feedback forms and gives the analyzed evaluative report, teacher-wise, to the Principal. These analyzed evaluated reports are pursued by the Principal. In turn, the outcome of the feedback analysis is informed to each teacher for future improvement and encouragement. The outcome of the evaluation and its analysis are intimated to the individual teachers for understanding of their strength and weaknesses. Under this mechanism, there is also the provision of getting feedback from teachers, non-teaching staffs and the other stakeholders on this college. • Infrastructural innovation: (i) The college authority has installed CCTVs at the main entry point and at different strategic locations in the corridors for proper surveillance of its valuable resources. (ii) A vending machine is installed in the girl's common room to maintain the health and hygiene of female students and staffs of the college. ??????•????Different Departments are continuing their research works by utilizing the seed money of Rs. 25,000 approved by the College. • Academic Innovations: Parallel to the chalk and talk method, the institution encourages the faculty to adopt new and innovative approaches like introduction of Computer and Internet, LCD Projectors, over-head projectors, field work and visit to industries, socio-economic surveys, and health surveys. (i) Departments organize monthly seminar for students, on various current interesting topics in which eminent research workers are being invited. (ii) The college is providing due emphasis and adequate fund for Faculty Enrichment programme. Seed money of amount Rs.25000 is given to each interested teacher to carry out the research. Besides, an amount of Rs .10000 has been sanctioned per teacher per year for participating in the national conference/seminar, which covers the passage money as well as registration fees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Uplift of socially and economically backward students upon a strong foundation of secular, humanitarian and nationalistic world view The institution strives to eradicate all elements of social obscurantism in relation to caste or gender bias. The goal is to create a conducive atmosphere to attract a pool of meritorious students from the economically backward and deprived sections, girl students and family of first-generation learners in academic domain, locate them and provide them with possible support and progress them towards better sustenance.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future Plans: 1. Continued proper implementation of CBCS system introduced by the University. 2. Emphasis on Preparation and submission of pending AQARs. 3.

Strengthening of Management Information System in Administration, finance and student support. Students Central Database committee formed for proper management of Students 'data. 8. Remedial classes to be incorporated in the routine. Mentoring and tutorials to be properly documented. 4. Computer literacy and training programme for non-teaching staff was proposed 5. To emphasize the completion of construction maintenance work of the Annex Building. 6. To complete all pending CAS cases.